NRS PAY®

THIS PAX UNIT HAS BEEN SPECIALLY PREPARED FOR:

_____

**NOT YOU? PLEASE CONTACT US ASAP AT (800)215-0931**

Your PAX A35 has arrived!
With your new terminal integrated with your NRS POS, you can check out customers more quickly and efficiently. You can easily access your credit card batch reports in your POS and online merchant portal. *If you have any questions, please contact Customer Care at (800) 215-0931 (Option 2 for NRS Pay).*

EASY SETUP OF YOUR NEW PAX A35 (CREDIT CARD PROCESSING) TERMINAL WITH YOUR NRS POS:
YOU MUST ACTIVATE IMMEDIATELY! NRS PAY MAINTENANCE FEES WILL BEGIN TO BE CHARGED TO YOUR ACCOUNT WHEN THE UNIT IS SHIPPED OUT TO YOU
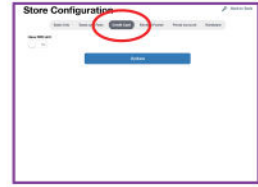

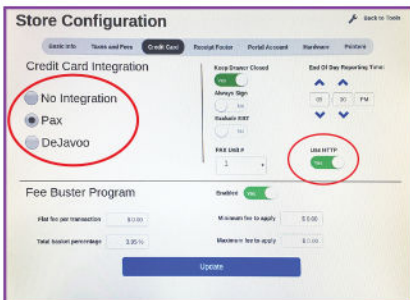
A) SETTING UP YOUR NRS POS FOR PAX A35 UNIT:
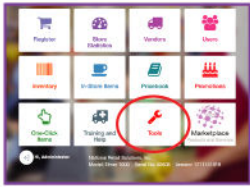
1) At home screen, select the red tile with the name "**Tools**"
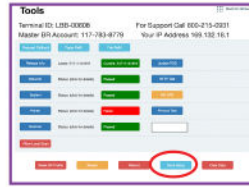
2) Select "**Store Setup**" blue icon

3) Select "**Credit Card**" tab

4) In **Credit Card Integration** area, select "**Pax**" (depending which unit is being used),

5) If **Pax**, select "**Pax**".
a) **Keep Drawer Closed** - defaulted to "**No**"
b) **Always Sign** - defaulted to "**No**"*
c) **Exclude EBT** - defaulted to "**No**"
d) **PAX Unit #** - If first unit, delegate PAX Unit # as "**1**"
   (If additional units are being activated, please contact us)
e) **Use HTTP** - defaulted to "**Yes**"
f) Set **Batch Closing time** close to **9:30PM** EST**
g) Touch "**Update**" to save changes
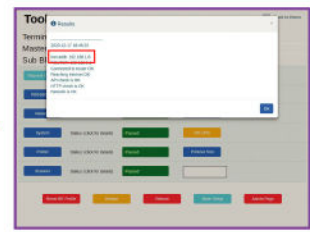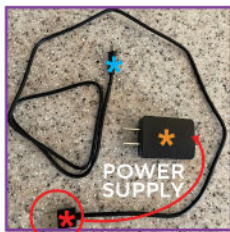h) Select the upper right tool icon "**Back to Tools**"

*YES - if merchant wants signatures for all transactions
**Or the time in merchant's time zone corresponding to 9:30 PM EST
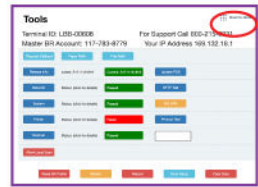
6) Select the upper right tool icon "**Back to Home**"

B) ACTIVATING YOUR PAX A35 UNIT:

1) Plug the USB cable * to the power supply (or alternately, into the back of the POS, into any open USB port). Plug the other end * of the cable into the black receptor.* Next, plug the power supply in to the wall outlet or battery backup (UPS). Your unit will power on. Next, tap the Elavon icon.

2) Connect the internet cable to the red port on the PAX A35, and the other side of the cable to your **router** or **gigabit switch**.
THIS MUST BE THE SAME ROUTER NETWORK WHERE THE NRS POS IS CONNECTED.

3) PAX and POS should now both be online. To check your POS, in **Tools**, click on the green `Passed` button next to Network. See the IP address of the POS where it says inet addr: 123.456.7.8. Confirm that the first 3 sets of numbers here match that of the Pax unit.

NOTE: If the Pax unit is improperly connected, enabling will be unsuccessful. For assistance, call Customer Care: (800) 215-0931.

C) ALMOST DONE!
TO VERIFY ACTIVATION, GO TO POS REGISTER & COMPLETE A TRANSACTION FOR .01 CENT, USING THE "CREDIT" PAYMENT OPTION.

NEED HELP? FOR SUPPORT, CALL 800-215-0931